

Stark County Commissioners Board of Commissioners Minutes December 30, 2025 Present Richard Regula, President Bill Smith, Vice President Brant Luther, County Administrator Sara Donald, County Clerk	Approved By The Stark County Commissioners Regula: _____ Smith: _____ Harold: _____ Clerk: _____ Date Approved: _____ Distribution: Journal/File
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I. Call to Order

President of the Board, Commissioner Richard Regula, called the meeting of the Board of Commissioners to order at 1:30 p.m. Present, were Commissioner Smith and Commissioner Regula. Commissioner Harold is absent and excused. Commissioner Regula noted that in addition to attending in-person, the public may also attend by teleconference.

II. Pledge

Commissioner Regula led the pledge of allegiance to the flag.

III. Amendments

Sara Donald for Kris Miller:

Add an Appropriation for Subsequent Transfer to the Permanent Improvement Fund for future Capital Projects-\$8,500,00.00

Add a Budget Transfer for Sheriff: To cover December Rotary Insurance from Salary to Benefits-\$80,000.00

Add a County Obligation Journal Entry: General Fund to the Permanent Improvement Fund for future Capital Projects-\$8,500,00.00

Motion Result: Pass

Motion to: Approve Amendments made by Commissioner Regula and seconded by Commissioner Smith

**Votes For (2): Commissioner Regula, Commissioner Smith
Votes Absent (1): Commissioner Harold**

IV. Public Speaks

None

V. Approve Minutes

December 17, 2025

Motion Result: Pass

Motion to: Approve Minutes made by Commissioner Regula and seconded by Commissioner Smith

**Votes For (2): Commissioner Regula, Commissioner Smith
Votes Absent (1): Commissioner Harold**

VI. Resolution-Discussion and Action

Finance (Sara Donald for Kris Miller)

- Appropriations:
 - Commissioners: Appropriations for 2025 YE Expenses related to P-27-\$1,950.00
 - RPC: Appropriation for CDBG-RLF Funding for the first 6 months of 2026 calendar year-\$60,500.00
 - RPC: Appropriation for CDBG Funding for the first 6 months of 2026 calendar year-\$1,631,090.44
 - RPC: Appropriation for HOME Funding for the first 6 months of 2026 calendar year-\$3,910,867.32
 - Treasurer: Appropriation for 2026 Unclaimed Money-\$300,000.00

- Treasurer: Appropriation for 2026 Forfeited and Sale Residue-\$1,370,000.00
- Treasurer: Appropriation for 2026 Highway Escrow State-\$25,000.00
- Treasurer: Appropriation for 2026 Tax Lien Sales-\$160,000.00
- Treasurer: Appropriation for 2026 Treasurer DTAC-\$550,000.00
- Treasurer: Appropriation for 2026 Refunds/Reimbursements of Taxes-\$10,000.00
- Treasurer: Appropriation for 2026 Refunds/Reimbursements of Taxes-\$750,000.00

Amendment:

- For Subsequent Transfer to the Permanent Improvement Fund for Future Capital Projects-\$8,500,000.00

Motion Result: Pass

Motion to: Approve Appropriations made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

- Budget Transfers:
 - Auditor: To cover final payroll from Service to Salary-\$3,000.00 and Service to Benefits-\$2,000.00 Total=\$5,000.00
 - Commissioners: To cover pay 27 Benefits from Salary to Benefits-\$200.00
 - Coroner: To cover pay 27 Benefits from Salary to Benefits-\$150.00
 - Coroner: Salary to Service-\$8,000.00
 - Sanitary Engineer: Service to Salary-\$16,789.18

- Sanitary Engineer: Service to Salary-\$2,283.93
- Sheriff: Service to Benefits-\$3,000.00
- Sheriff: Service to Benefits-\$90,000.00
- Sheriff: Service to Salary-\$160,000.00
- Sheriff: Service to Salary-\$320,000.00
- Telecommunication: To cover pay 27 Benefits from Supply to Benefits-\$700.00
- Telecommunication: Service to Salary-\$6,400.00

Amendment:

- Sheriff: To Cover December Rotary Insurance from Salary to Benefits-\$80,000.00

Motion Result: Pass

Motion to: Approve Budget Transfers made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

Amendment:

- County Obligations Journal Entries:
 - General Fund to the Permanent Improvement Fund for Future Capital Projects-\$8,500,000.00

Motion Result: Pass

Motion to: Approve County Obligations Journal Entries made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

- Intergovernmental Journal Entries:
 - CDBG to RPC: Reimburse CDBG August-October 2025 Rehab Admin Invoices 2020, 2030 and 2045-\$40,042.83
 - CDBG/HOME to RPC: Reimburse CDBG & HOME August 2025 Admin-Invoices 2045 and 2046-\$36,370.01
 - Common Pleas Court to Sheriff: Reimburse Sheriff for STAR Program services-\$9,000.00
 - Job & Family Services to Data Processing: JFS IT Charges November 2025-117-ITC-\$93.84
 - Job & Family Services to Sheriff: JFS Reimburse Sheriff July 2025 Title IV-D Invoice-\$10,947.73
 - Motor Vehicle & Gas Tax to Data Processing: Engineer IT Charges November 2025-121-ITC-\$98.44
 - Sanitary Engineer to Data Processing: Sanitary Engineer IT Charges November 2025-116-ITC-\$158.24

Motion Result: Pass

Motion to: Approve Intergovernmental Journal Entries made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

Discuss and Consider Approval (Kris Miller)

- Job and Family Services: A Resolution approving an Agreement with Community Legal Aid Services, Inc. to provide parenting time orders for referrals from Stark County Job and Family Services Child Support Enforcement Agency. Effective January 1, 2026 through December 31, 2026, and the total amount shall not exceed \$20,000.00 during the term of the agreement.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

- Job and Family Services: A Resolution approving an Agreement with Challenge Ministries for Job Skills and Employment Enhancement Services. Effective January 1, 2026 through December 31, 2026, and the total amount shall not exceed \$30,000.00 during the term of the agreement.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

- Job and Family Services: A Resolution approving an Agreement with Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. for Job Skills and Employment Enhancement Services. Effective January 1, 2026 through December 31, 2026, and the total amount shall not exceed \$30,000.00 during the term of the agreement.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

- Job and Family Services: A Resolution approving an Agreement with Rosalind D. Caro, Amber R. Dudsak, Beth A. Kiggans, Paige L. Mintz, and Julie M. Vince to conduct Foster and Adoptive Home Studies and Large Family Assessments.

These agreements will not exceed \$15,000.00 each and will run from December 30, 2025, through June 30, 2026.

The services will be paid as follows:

Completed Home Study - \$850.00

Completed Large Family Assessment - \$225.00

Not Completed Home Study - \$425.00

Incomplete Home Study with 8 or less hours of labor - \$200.00

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

Requisitions (Kris Miller)

- Commissioners: 2026 Discretionary Appropriations-Vendor: Stark Economic Development Board-\$615,600.00
- Commissioners: 2026 Discretionary Appropriations to OSU-Vendor: Ohio State University Extension to OSU-\$250,251.00
- Commissioners: 2026 Legal/Judgement-Various Vendor-\$100,000.00
- Commissioners: 2026 Indigent Transcripts-Various Vendor-\$100,000.00
- Commissioners: 2026 Municipal Court Judges, Clerks & Bailiff Health Compensation-Various Vendor-\$125,000.00
- Commissioners: 2026 CAD Console Maintenance-Vendor: Motorola Solutions Inc.-\$149,688.00
Board approved contract 6/14/2017
- Commissioners: 2026 BCWHM-Ohio Department of Health/Handicapped-Vendor: Treasurer State of Ohio-\$1,340,000.00

- Commissioners: 2026 CAD Software Maintenance-Vendor: Tyler Technologies Inc.-\$151,429.00
- Commissioners: 2026 Indigent Assigned Counsel-Various Vendor-\$1,750,000.00
- Commissioners: 2026 Misc. Legal Expenses Relating to Law-Various Vendor-\$100,000.00
- Coroner: Membership Dues-Vendor: Ohio State Coroners Association-\$8,100.00
- Coroner: Membership Dues-Vendor: National Association of Medical Examiners-\$190.00
- Data/IT: HEUC-NGTS-CSYNX Recuring Phone Charges-Vendor: CBTS Technology Solutions LLC-\$150,000.00
- Engineer: Electric Utility Service-Vendor: AEP American Electric Power-\$85,000.00
- Engineer: Road Maintenance & Road Salt-Vendor: Cargill Inc.-Salt Division-\$150,000.00
- Engineer: OPWC Semi-Annual Loan payments (18) on various capital Projects-Vendor: Treasurer State of Ohio-\$177,586.06
- Engineer: Annual Membership Dues 2026 for joint purchasing of road salt, fuel, vehicles and other goods-Vendor: Cue Purchasing-\$250.00
- Engineer: 2026 CEAO and Affiliated Membership Dues-Vendor: County Engineers Association of Ohio-\$8,396.30
- Job & Family Services: Residential/Institution Board-Various Vendor-\$8,000,000.00
- Law Library: Online Subscriptions-Vendor: Matthew Bender & Company-\$168,000.00

- RPC: FY'25 HOME funded single family, owner occupied housing rehab/homeowner program for qualified low to moderate homeowners under the City of Massillon Rehab Program-Vendor: City of Massillon-\$239,821.89
- Sanitary Engineer: Sewage Disposal Agreement-Vendor: Massillon City-\$150,000.00
- Sheriff: Expenses for Gasoline purchased in bulk or periodically from a gas station-Vendor: McIntosh Oil Company Inc.-\$360,000.00
- Sheriff: Expenses for Gas utility services from a public or private utility company-Vendor: AEP American Electric Power-\$450,000.00
- Sheriff: Expenses for Gas utility services from a public or private utility company-Vendor: Enbridge Gas Ohio-\$145,000.00
- Sheriff: Expenses for phone services provided to the Stark County Jail Inmates (commissary)-Vendor: Inmate Calling Solutions-\$450,000.00
Bid No. 2859 Continuing Contract
- Sheriff: Expenses relating to CCW Record Checks-Various Vendor-\$100,000.00
- Sheriff: Expenses related to the science of medicine, such as doctors, nurses, psychologists and psychiatrists. Medical services for the Stark County Jail-Vendor: Vitalcore Health Strategies-\$480,650.00
- Sheriff: Expenses relating to the preparation, delivery or consumption of food. Inmate food services-Vendor: Trinity Services Group Inc.-\$1,200,000.00
Continuing Contract Bid No. 2898
- Sheriff: Expenses relating to the science of medicine, such as doctors, nurses, psychologists and psychiatrists. Mental services for the Stark County Jail-Vendor: Vitalcore Health Strategies-\$115,000.00
- Sheriff: Expenses for utility services from a public or private utility company-Vendor: Canton City Utilities-\$145,000.00

- Sheriff: Supplies, materials, small equipment under \$1,000.00 per item to be used for the operation of Governmental Depts. (commissary)-Vendor: Keefe Commissary Network LLC.-\$420,000.00
Approved by the BOC 8/10/2016 Continuing Contract
- Sheriff: OVI Task Force Grant. Grant expenses related to Law Enforcement, Alcohol check point and Saturation-Various Vendors-\$195,000.00
- Veterans: Membership Dues (10)-Vendor: OSACVSC-\$375.00
- Veterans: Membership Dues (10)-Vendor: OSACVSO-\$500.00
- Veterans: Various financial assistance for Veterans, their widows and veterans' dependents per law and policy-Various Vendor-\$150,000.00
- Veterans: NACVSO Membership Dues-Vendor: NACVSO-\$550.00
- Veterans: Homebound Heros Program-Vendor: Family & Community Services-\$80,000.00

Motion Result: Pass

Motion to: Approve Requisitions made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

Change Orders (Kris Miller)

- Recorder: Quarterly payments-Recorder for Ohio Trust Fund-Vendor: Treasurer State of Ohio-Original amount
\$1,500,000.00+\$93,000.00=\$1,593,000.00
- Sheriff: Gas Bill-Vendor: Enbridge Gas-Original amount
\$125,000.00+\$20,000.00=\$145,000.00

Motion Result: Pass

Motion to: Approve Change Orders made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith
Votes Absent (1): Commissioner Harold

Human Resources (Michael Kimble)

- A Resolution Approving Amendments to the Mutual Health Services Plan Document

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith
Votes Absent (1): Commissioner Harold

- A Resolution Approving an Agreement with Mutual Health Services to Provide COBRA Administrative Services

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith
Votes Absent (1): Commissioner Harold

- A Resolution Approving a Revised Table of Organization for the Stark County Job and Family Services (Children Services)

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith
Votes Absent (1): Commissioner Harold

Engineer (Jennifer Odey)

- A Resolution approving the Second Year Option of a Professional Services Agreement with Michael Baker Intl. for Inspection and Construction Administration Services for 2026 in the amount of \$180,000.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

Regional Planning (Jennifer Odey)

- A Resolution accepting a Performance Bond secured by an Irrevocable Bank Letter of Credit for Treemont Estates No. 3 Allotment in Canton Township.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

- A Resolution releasing the existing Sidewalk Maintenance Bond for The Fountains at Edgewood No. 4 Allotment in Plain Township.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

- A Resolution approving two Housing Rehabilitation Program satisfaction of mortgage liens.

L.G. Leroy & Wilma M. Maxwell, 11680 Walnut Avenue NE,
Alliance, Ohio 44601, Lexington Township - \$11,597.50

Lowell and Kristine M. Winans, 1926 Village Street SE, Canton, Ohio
44707, Canton Township - \$15,079.00

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

- A Resolution accepting the streets and associated public improvements, releasing the existing performance bond, and accepting a maintenance bond for the Lexington Farms North No. 7 Allotment in Plain Township.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

- A Resolution to release the existing General Maintenance Bond for The Fountains at Edgewood No. 4 Allotment in Plain Township.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

Commissioners (Jennifer Odey)

- A Resolution awarding bid for the sale of county-owned excess land PN 10019944 and deeding the said property to the highest, responsible bidder and awarding the bid of \$25.00 from Matthew Turner and to further authorize itself to sign a Quit Claim Deed for the purpose of conveying the excess land, known as PN 10019944, to Matthew D. Turner.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

- A Resolution approving the annexation of 2.865-acres from Plain Township, known as “The 2100 38th St. NW - 2025 Annexation”, to the City of Canton, a Municipal Annexation and conducted under RC 709.16.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith
Votes Absent (1): Commissioner Harold

- A Resolution establishing February 4, 2026, at 10:00 to view and 1:00 to hear the road vacation petition filed by a Jackson Township property owner to vacate a portion of Astrojet St. NW in Jackson Township.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith
Votes Absent (1): Commissioner Harold

- A Resolution accepting the FY2025 HMEP Hazardous Materials Emergency Preparedness) grant agreement from the Ohio EMA for hosting a Hazmat Research Specialist Course.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith
Votes Absent (1): Commissioner Harold

- A Resolution approving Change Request No.1 with Abbott Electric Inc. for the Stark County Developmental Disabilities Building Disaster Repairs Project for electrical repairs at the Southgate Building in the amount of \$165,750.00.

Motion Result: Pass

Motion to: Approve Resolution made by Commissioner Regula and seconded by Commissioner Smith

Votes For (2): Commissioner Regula, Commissioner Smith
Votes Absent (1): Commissioner Harold

VII. Commissioners Comments and Questions

Monday January 5, 2026 @ 10:00 AM-No Work Session.

Tuesday January 6, 2026 @ 10:00 AM- 2026 Organizational Meeting.

Wednesday January 7, 2026 @ 1:30 PM-Board of Commissioners Meeting.
In addition to attending in-person, the public may also Dial (667) 770-1465
Access Code 692732# (Listen Only)

VIII. Adjournment

Meeting Adjourned at 1:49 PM.

Motion Result: Pass

**Motion to: Approve Adjournment made by Commissioner Regula and
seconded by Commissioner Smith**

Votes For (2): Commissioner Regula, Commissioner Smith

Votes Absent (1): Commissioner Harold

NOTICE: Minutes of meetings of the Board of Commissioners are filed as a permanent record in the official journal of the Board of Commissioners. The official record includes originals or copies of all resolutions that are adopted by the Board. This includes resolutions approving the signing of Contractual documents, financial transaction forms and other actions adopted by the Board. Contracts, agreements, leases, purchase orders, personnel actions and other such material referred to in the resolutions are filed by subject in the Administrative Offices and originating departments. The official journals that include, the minutes and related resolutions are available for public inspection in the Administrative Offices of the Commissioners.

Respectfully Submitted,
Sara Donald, Clerk

Orig.: Sara Donald
Cc: Commissioners